

Raleigh County Schools Out-of-County Transfer Request Form

Approval of request will be based on the following conditions:

1. Parent/guardian must request permission for transfer from Raleigh County Schools, as well as, a release from their home county each year.
2. Enrollment must be within the teacher/pupil ratio required by State Code. Should enrollment increase during the school year, there is a possibility that the student will be returned to his/her attendance zone.
3. Satisfactory behavior, regular attendance, and compliance with the State and County Codes of Conduct are required. Student must be in good standing with both the sending and receiving school/county.
4. Parent/guardian of the student must provide transportation to and from school.
5. **Approval does not grant athletic eligibility.**

Student's Full Name: _____

Current/Home School: _____

Requested School: _____

Second Choice: _____

Requested Start Date: _____ Grade Level (at time of start date): _____

Parent/Guardian Name: _____

Primary Residence Address: _____

Street Address

City/State/Zip

Mailing Address: (if different): _____

Street Address

City/State/Zip

Telephone: Home: _____ Cell: _____ Email: _____

School Attendance Zone: _____ School

Reason for Request: _____

(i.e. Siblings already _____

enrolled, special _____

circumstances, etc) _____

Parent/Guardian Signature: _____ Date: _____

Mail form to:

105 Adair Street, Beckley, WV 25801

Or email form to: clbarr@k12.wv.us

Approval		
<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
	Receiving School Principal	Date
Approval		
<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
	Deputy Superintendent – Raleigh County Schools	Date
Tentative Approval		
<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
	Superintendent – Raleigh County Schools	Date
Approval		
<input type="checkbox"/> Yes <input type="checkbox"/> No	RALEIGH COUNTY BOARD OF EDUCATION	_____
		Date