

Raleigh County Schools In-County Transfer Request Form

Approval of request will be based on the following conditions:

1. Parent/guardian must request permission for transfer from Raleigh County Schools each year.
2. Enrollment must be within the teacher/pupil ratio required by State Code. Should enrollment increase during the school year, there is a possibility that the student will be returned to his/her attendance zone.
3. Satisfactory behavior, regular attendance, and compliance with the State and County Codes of Conduct are required. Student must be in good standing with both the sending and receiving school.
4. Parent/guardian of the student must provide transportation to and from school.
5. **Approval does not grant athletic eligibility.**

Student's Full Name: _____

Current/Home School: _____

Requested School: _____

Second Choice: _____

Requested Start Date: _____ Grade Level (at time of start date): _____

Parent/Guardian Name: _____

Primary Residence Address: _____

Street Address

City/State/Zip

Mailing Address: (if different): _____

Street Address

City/State/Zip

Telephone: Home: _____ Cell: _____ Email: _____

School Attendance Zone: _____ School

Reason for Request: _____

(i.e. Siblings already _____

enrolled, special _____

circumstances, etc) _____

• Signature: _____ Date: _____

Mail form to:

105 Adair Street, Beckley, WV 25801

Or email form to: clbarr@k12.wv.us

Approval

Yes No

Receiving School Principal

Date

Approval

Yes No

Deputy Superintendent – Raleigh County Schools

Date