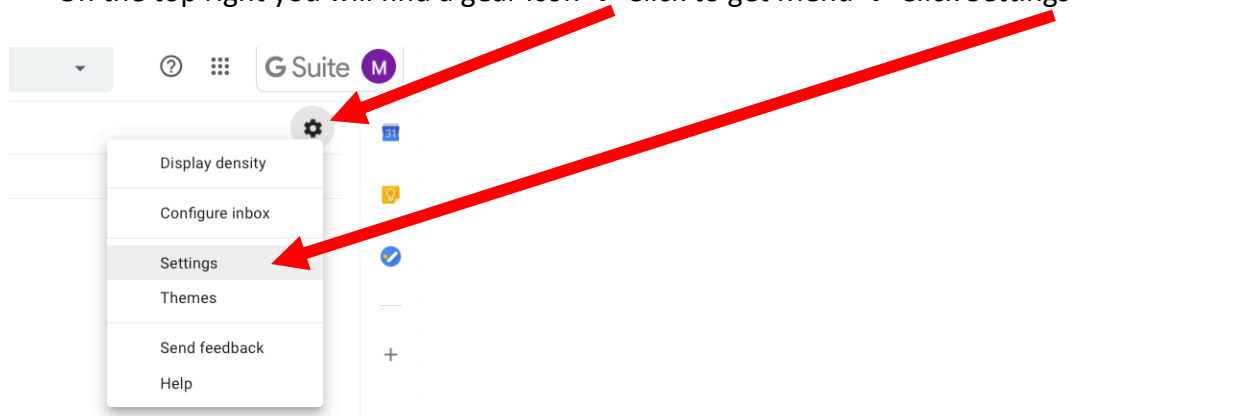


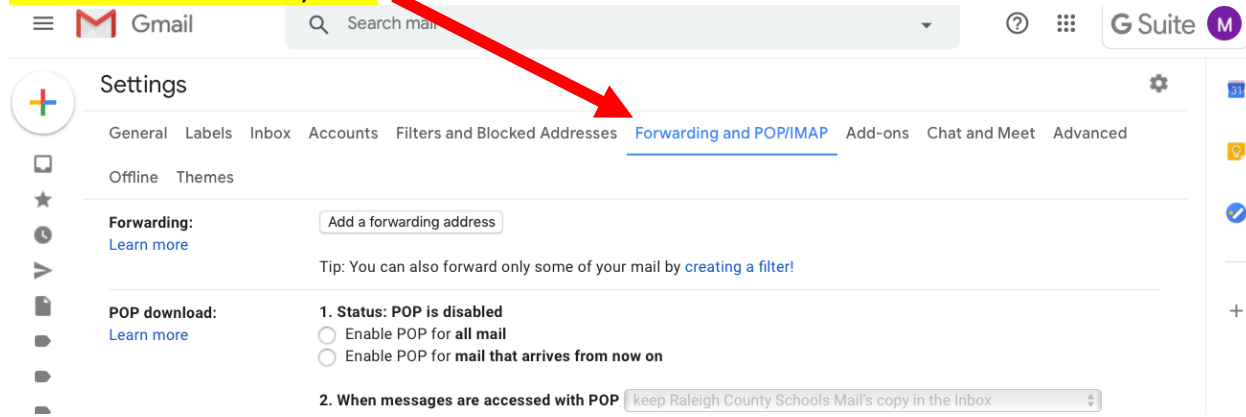
How to forward @raleighcountyschools.org email to k12

Login to your Google Suite <https://gsuite.google.com/dashboard>

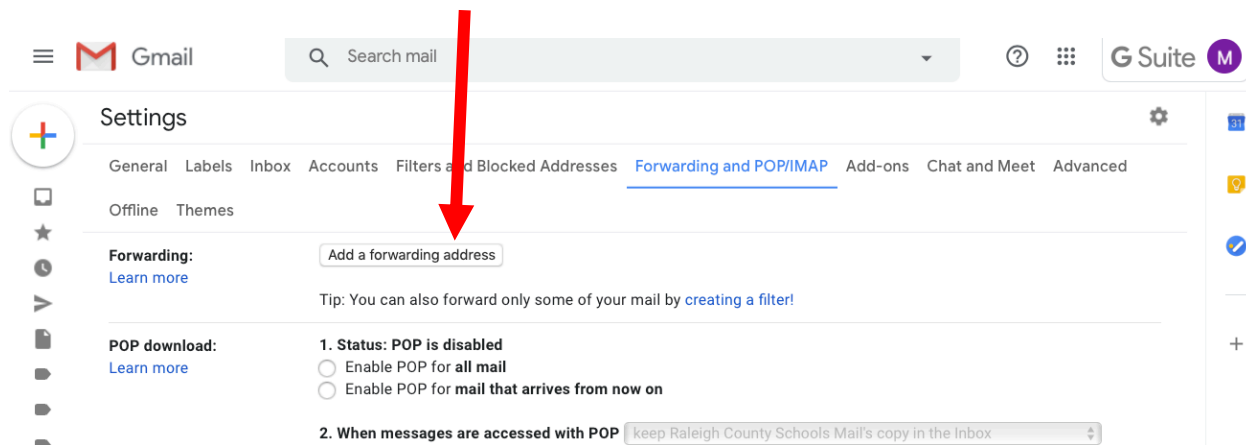
On the top right you will find a gear icon → Click to get Menu → Click Settings



Click Forward and POP/IMAP



You will see Add a forwarding address → click the button



Type in your k12 email Address → Next → OK

Add a forwarding address



Please enter a new forwarding email address:

Cancel

Next

Add a forwarding address



A confirmation code has been sent to mstafford@k12.wv.us to verify permission.

OK

Check your K12 Email for Confirmation → Click the Link Provided and follow the prompts

(#840778371) Raleigh County Schools Forwarding Confirmation - Rec.



Raleigh County Schools Team <forwarding-noreply@google.com>

Today at 10:1

To: Melinda Stafford

[EXTERNAL SENDER]: Do not click links, open attachments or reply to this email unless you recognize the sender and know the content is safe.

mstafford@raleighcountyschools.org has requested to automatically forward mail to your email address mstafford@k12.wv.us. Confirmation code: 840778371

To allow mstafford@raleighcountyschools.org to automatically forward mail to your address, please click the link below to confirm the request:

https://nam01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmail-settings.google.com%2Fmail%2Fvf-%255BANGjdJ_UhRNDEdVeFaXNFTfaks0r8NsLAvf44otHmOdg8jMBjPCSVq8g3cB-zJdPbY8AuKgyGxRP3a9XClyf%255D-ovcFCX8ZOrUkaWMLkDa-v7-xVGw&data=02%7C01%7Cmstafford%40k12.wv.us%7C6e9c2e07ef4e49b9bfff08d803e0288b%7Ce019b04b330c467a8bae09fb17374d

If you click the link and it appears to be broken, please copy and paste it into a new browser window. If you aren't able to access the link, you can send the confirmation code 840778371 to mstafford@raleighcountyschools.org.

Thanks for using Raleigh County Schools!

Sincerely,

The Raleigh County Schools Team